



March 31, 2017

Dear Artisans and Vendors,

Gaither Family Resources invites you to participate in our annual Fall Fest Hometown Spectacular weekend, September 22nd and 23rd, 2017. This year's Festival activities will again be held on the grounds of Gaither Family Resources and Gaither Music Company. Ample parking, larger crowds and live music performances make our Hometown Spectacular an exciting and successful event! Your participation will add a unique experience for all of our visitors that travel here from all over the world!

We anticipate ticket sales for this event will be excellent as we have an outstanding array of artists and events planned.

We look forward to your participation in this year's Fall Fest Spectacular. Please fill out the enclosed forms to reserve your space and return them, along with payment of fees, no later than **September 1st, 2017**.

The festival schedule is as follows:

Thursday

3 pm – 7 pm Vendor Set-up

Friday

8 am to 10 am Vendor Set-up
10 am to 6 pm Food & Vendor Marketplace Open
 Entertainment on the Grounds
4 pm to 6:30 pm Fall Fest Dinner on the Grounds
7:30 pm Fall Fest Concert @ Madison Park Church of God

Saturday

10 am to 3 pm Food & Vendor Marketplace Open
 Entertainment on the Grounds
4 pm Fall Fest Concert @ Madison Park Church of God

Sincerely,

Angela Kellogg
Gaither Family Resource Manager

Gaither Family Resources Fall Fest Hometown Spectacular 2017

APPLICATION PROCEDURES AND FEES

1. Complete and sign official application form.
2. Choose appropriate category using the “Exhibitor Categories” below as a guide.
3. Applications along with payment for applicable fees must be received in the Gaither Family Resources Fall Festival office by **September 1, 2017**.
4. If for some reason you are not selected for participation, any fees will be returned.
5. No electricity is provided.
6. No refunds after **September 1, 2017** will be given.

EXHIBITOR CATEGORIES

(Choose all that apply)

Vendor Name: _____

- Artwork (drawings, paintings, mixed media)
- Candles
- Clay (ceramics, pottery, porcelain, polymer)
- Fabric (sewing, quilting, crochet, knitting, painted, weaving, cross-stitch, needlepoint)
- Floral (arranged, dried, live, potpourri, pressed, silk, etc.)
- Furniture (household, lawn / garden, child-size)
- Games / Toys
- Glass (Blown, cut, fused, mosaic, sculpture, stained)
- Graphics / Printmaking
- Herbal (soaps, potpourri, oils)
- Jewelry
- Leather (accessories, bags, clothing, belts)
- Metal (cast, embossed, forged, punched, sculpture: aluminum, brass, copper, gold, iron, pewter, silver, tin, etc.)
- Miscellaneous (acrylic, bread dough, shells, etc.)
- Paper (calligraphy, cast, cutting, maps, paper-mache, quilling)
- Photography
- Sculpture (clay, fiber, glass, metal, paper, wood)
- Wood (household, sculpture, sports, toys)
- Food
- Other (please specify) _____

Gaither Family Resources Fall Fest Hometown Spectacular 2017

VENDOR/ARTISAN APPLICATION

Friday, September 22, 2017 - - 10 am to 6 pm

Saturday, September 23, 2017 - - 10 am to 3 pm

Your Name: _____

Company/Organization Name: _____

Full Address: _____

City: _____ St: _____ Zip: _____

Phone: _____ Fax: _____

Email: _____

Website: _____

What will you be selling, demonstrating, displaying, or performing at the Fall Festival?

Please write the quantity next to the following items/spaces that you wish to reserve.

- 10 X 10 outdoor booth space - \$45 _____ (This is an open field display area)

- 10 X 10 space in vendor tent - \$75 _____ (Typically a 120' x 30'tent)

- 8 foot table with a tablecloth - \$15 _____ (added to your booth space)

Method of Payment- Place a check mark and fill in the requested information for your method of payment choice:

Check _____ Money Order _____ Credit Card _____

Type of Credit Card: Visa _____ Master Card _____ Discover _____ American Express _____

Card # _____ Expiration Date _____

Total Payment Enclosed _____

Please list any other special requirements you have:

Please mail this form back by **September 1, 2017** to:

Gaither Family Resources

Fall Fest Committee Attn: Sherry Cain

PO Box 562

Alexandria, IN 46001

Or Fax to: (765) 724-8402

Gaither Family Resources, its parent company, or its subsidiaries, is not responsible for accidents, loss or damage, nor does it endorse the entertainment content or products displayed.

Gaither Family Resources Fall Fest Hometown Spectacular
Friday, September 22, 2017 and Saturday, September 23, 2017

VENDOR/ARTISAN WAIVER FORM

RELEASE OF LIABILITY, WAIVER OF CLAIMS AND INDEMNITY AGREEMENT in consideration of the vendor/artisan area at the Fall Festival located at the property of William J. Gaither and Gloria L. Gaither located at 1617 South Park Ave., Alexandria, IN 46001 on September 22-23, 2017.

I hereby agree as follows:

1. To waive any and all claims that I have or may have in the future against William J. Gaither and Gloria L. Gaither, Gaither Family Resources, Gaither companies or the Fall Festival and their employees and volunteers (all of whom are hereinafter collectively referred to as "the Releasees") and to release the Releasees from any and all liability for any loss, damage, injury or expense that I may suffer as a result of or arising out of any aspect of my use of the vendor/artisan area due to any cause whatsoever, including negligence or theft; or in respect of the provision of or the failure to provide warnings, directions, instructions or guidance as to the use of the vendor/artisan area.
2. To hold harmless and indemnify the Releasees from any and all liability for any loss, damage, injury or expense to any third party, resulting from the use of the vendor/artisan area.
3. This Agreement shall be effective and binding upon my heirs, next of kin, executors, assigns, administrators, and representatives, in the event of my death or incapacity.

I HAVE READ AND UNDERSTAND THIS AGREEMENT AND I AM AWARE THAT BY SIGNING THIS AGREEMENT I AM WAIVING CERTAIN LEGAL RIGHTS WHICH I OR MY HEIRS, NEXT OF KIN, EXECUTORS, ADMINISTRATORS AND ASSIGNS MAY HAVE AGAINST THE RELEASEES.

Signature of Vendor/Artisan

Date

Phone

Printed name of Vendor/Artisan

This waiver must be signed and returned to Gaither Family Resources by **September 1, 2017**.

Mail to:

Gaither Family Resources
Fall Fest Committee Attn: Sherry Cain
PO Box 562, Alexandria, IN 46001
Or Fax to: 765-724-8402

Gaither Family Resources Fall Fest Hometown Spectacular
September 22-23, 2017
RULES ON ENTRY

1. All work must be suitable to a family-oriented show. We reserve the right to remove any exhibit not complying with these rules and regulations.
2. Booths are to be reserved in your name only. Exhibitors cannot sub-lease assigned booths; however, you may share a booth.
3. All exhibitors are expected to provide enough stock for the entire show, set up before show hours, and remain open until closing time. All exhibitors must remain set up until 3:00 p.m. on Saturday.
4. Set up may begin on Thursday from 3 pm – 7pm and should be complete, with vehicles off exhibit area by 10am on Friday and 10am on Saturday. No vehicles will be allowed in the exhibit areas between 10 – 6 on Friday and 10 – 3 on Saturday. Tear down is not allowed until after 3pm on Saturday.
5. Exhibitors will have the option of providing their own tent or utilize space in the vendor tent provided by Gaither Family Resources Fall Festival.
6. Single spaces are 10 x 10. Double spaces are 10 x 20. All spaces are located on relatively level ground.
7. There is NO access to electricity.
8. Minimal after-hours security will be provided with the understanding that Gaither Family Resources Fall Festival is not and will not be responsible in any way for loss or damage to participant's property. Exhibitors are responsible for their own personal and property liability.
9. Gaither Family Resource Fall Festival cannot be held liable or responsible for loss or damage to work or injury to any person participating in the show. The festival cannot be responsible for weather damage to products. A signed application constitutes a contract to follow all rules and regulations and is a commitment to participate personally if accepted.
10. There is no smoking or alcohol use permitted on or around the festival or concert properties.
11. State taxes should be collected by all vendors.
12. Clean up – each vendor is responsible for leaving their booth area as found. Any trash must be cleaned up and removed.
13. This festival is outdoors. We would like to always plan for great weather, however we cannot control the weather conditions.
14. All food vendors must comply with the Board of Health Guidelines applicable to their business. Be sure you have a current Board of Health Certificate in your possession prior to the event.